

EMPLOYMENT OPPORTUNITY

POSITION: Supply Chain Analyst
Salary - Exempt

Hastings

Reporting to the Director of Global Supply Chain, the Supply Chain Analyst will assist and execute the following; product segmentation, demand planning, replenishment strategy, and purchasing process. This role will focus on supply chain activities involving domestic and international suppliers, along with sister companies providing product for our Aftermarket and Aerospace business units. The Supply Chain Analyst will also have responsibility for Low Volume products. The Supply Chain Analysts primary goal will be to align product supply with customer demand. This could include, but is not limited to:

- Enters purchase orders into the computer and EDI / Supply Chain software, maintains and updates as necessary. Coordinates the addition of new suppliers with Quality Assurance and Accounting, as needed.
- Responsible for providing suppliers with material forecasts and monitoring supplier performance as it relates to cost, quality, and delivery with major focus on Just-in-Time (JIT) delivery principles in the interests of increasing inventory turns and capital utilization.
- Uses data analysis to determine proper buffer stock, safety stock, and cycle stock levels.
- Manages demand from customers, determining proper inventory strategy such Make to Stock, Make to Order, or and Low Volume.
- Validate legitimacy of customer demand.
- Determines proper replenishment cycle for Low Volume products while maintaining customer service levels, limiting obsolesces, and meeting inventory targets.
- Analysis of overstocked and slow moving inventory to determine root cause and take corrective action.
- Communicate and work within a cross-functional team, including, Sales, Purchasing, Operations, and Suppliers.
- Reviews and approves invoices investigating discrepancies prior to acceptance and submittal to accounts payable for payment.
- Maintain critical planning data elements and propose plans to improve safety stock levels, lead-time reduction, and customer service levels.
- Works with suppliers and supply chain team members to resolve capacity issues.
- Evaluated Change Orders (CO's) and notifies suppliers of such changes, inputs revision letter changes / comments in the database, and determines impact on delivery and days of supply on hand. Meets with personnel impacting the inventory change / value as a result of the CO change.

QUALIFICATIONS:

- Bachelor's degree in Supply Chain Management with 3-5 years' work experience in supply chain management or demand/supply planning with a Strong background in analytics and statistics
- Experience in developing and leading S&OP process
- International experience preferred
- MRP system experience required, knowledge of BAAN LN a plus
- Must have excellent computer skills (Microsoft Office) and excellent communication and interpersonal skills.

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