

SALARIED EMPLOYMENT OPPORTUNITY

POSITION: **Senior Lean Systems Analyst**
Exempt - Hastings Category 16

Reporting to the Continuous Improvement Manager, the lean analyst will be responsible for leading our continuous improvement efforts using Kata storyboards, facilitating Kaizen activities and driving continuous improvement activities throughout the FHI family of companies with emphasis on the Flexfab Division. This position acts as the synthesizing force and change agent for all functions to drive incremental continuous improvements throughout the division. This could include, but is not limited to:

- Teach, coach and mentor others in the Kata methodology.
- Analyze and assess departmental planning documents, forecasts and historical data for the purpose of selecting and prioritizing projects.
- Development of current and future state mapping and implementation plans to reach future state.
- Preparation of Capital Expenditure Requests to support projects for continuous improvement.
- Develop and prepare project scopes and team member selections.
- Facilitate teams during Kaizen Events and continuous improvement activities.
- Track and post period performance for assigned departments.
- Prepare and present training materials for Lean Promotions.
- Follow up and assessment of completed Kaizen projects.
- Support manufacturing and business functions with continuous improvement at all levels.

QUALIFICATIONS:

- Must have the interpersonal skills necessary to deal effectively with people.
- Strong organizational skills and ability to manage complex activities.
- Must be able to work with and manage confidential information.
- Analytical skills evidenced by examples of good decision making and data collection.
- Must be self-motivated and goal oriented.
- Must be capable of working without direct supervision of activities.
- Kata coaching experience at a Dreyfus level of proficient preferred.
- Proficient use of Microsoft Office.
- Minimum of 5 years' experience in the manufacturing atmosphere or related field.
- Minimum of 2 years' experience in a continuous improvement role.
- Lean champion certified or similar certification preferred.

If you meet these qualifications and are interested in being considered for this position, please submit your resume to Sara Whisler in Human Resources by **Wednesday, September 5**.

Flexfab is an equal opportunity employer, disability & veteran friendly.