

## SALARIED EMPLOYMENT OPPORTUNITY

**POSITION:** Production Manager  
Exempt - Hastings

Reporting to the Manufacturing Director, the Production Manager will be responsible for directing the activities of production supervisors, scheduling, and process engineering, consistent with corporate goals and objectives through policy deployment. These activities are to align with the Flexfab's Road Map, Vision Statement, Creed, Values, Corporate Goals, Objectives, and Culture. This includes:

- Responsible for supervising Production Supervisors to meet production delivery schedules in line with quality and cost objectives.
- Works closely with Production Supervisors to achieve corporate goals in areas of cost, quality, delivery, safety, and morale.
- Recommends purchase of necessary equipment to meet production objectives.
- Evaluates overtime request from Production Supervisors to ensure world class delivery, while meeting, or exceeding, established labor goals.
- Works with plant Production Supervisors in handling employee problems, complaints, and Union grievances.
- Works with plant EHS Specialist to resolve any safety issues within the Business Unit.
- Works closely with production staff and manufacturing director to maintain proper capacity levels throughout the company.
- Works with Engineering and Product development on sample orders, new product, and improved process designs.
- Responsible for annual performance reviews of subordinates.
- Regular contact with Human Resources personnel to handle training, hiring, selection, discipline, and discharge of employees.
- Works with Maintenance personnel to resolve, plan, and schedule necessary maintenance requests.
- Foster the environment where individuals and teams, are encouraged to help in achieving continuous improvement goals.

### QUALIFICATIONS:

- Bachelor's Degree in a business related field with 3 - 5 years management experience.
- Ability to organize tasks and prioritize workload.
- Effective communicator, analytical thinker, and problem solver with the ability to create a positive "win-win" using conflict resolution techniques.
- Working knowledge and prior experience with Inventory Control & Manufacturing Control Software Systems such as: MRP, lean scheduling systems & practices, supply chain, warehouse distribution and control, shipping systems. Proficient at utilizing Microsoft software.

If you meet these qualifications and are interested in being considered for this position, please submit your resume to Sara Whisler in Human Resources or email to [HR.Ads1@flexfab.com](mailto:HR.Ads1@flexfab.com).

*Flexfab is an equal opportunity employer, disability & veteran friendly*